

**BOARD OF EDUCATION  
SPRINGFIELD LOCAL SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING OF  
NOVEMBER 20, 2018**

The Board of Education of the Springfield Local School District met at the Springfield High School & Junior High Community Room, November 20, 2018 for the Regular Meeting. The meeting was called to order at 6:00 P.M. Board members present were Mr. Petry, Mrs. Dodson, Mr. Hess, Mr. Hofer and Mrs. Marcum. The Superintendent, Business Manager and Treasurer were also present.

Pledge of allegiance recited.

**PRESENTATIONS**

**Special Services Department Update**

**Brad Beun  
Director of Special Services**

**Springfield High School & Junior High Update**

**Shaun Morgan  
Principal**

**18-148**

Approval of  
Minutes

Mrs. Dodson made a motion that the Board approve the minutes of the work session of September 22, 2018, **(Exhibit 1)** and the regular meeting of October 30, 2018. **(Exhibit 1a)** Second by Mr. Hofer. Ayes: Mr. Hofer, Mrs. Marcum, Mr. Petry, Mrs. Dodson. Abstaining: Mr. Hess. Mr. Petry declared the motion passed.

**18-149**

Payment of  
Bills

Mr. Hofer made a motion that the Board approve bills for payment for the month of **October 2018**, pending audit. **(Exhibit 2)** Second by Mrs. Marcum. Ayes: Mrs. Dodson, Mr. Hess, Mr. Petry, Mrs. Marcum, Mr. Hofer. Mr. Petry declared the motion passed.

**18-150**

Financial  
Reports

Mr. Hess made a motion that the Board approve the financial reports from the Treasurer for **October 2018**. **(Exhibit 3, 4, & 5)** Second by Mr. Hofer. Ayes: Mr. Hess, Mr. Petry, Mrs. Dodson, Mrs. Marcum, Mr. Hofer. Mr. Petry declared the motion passed.

**18-151**

Personnel

Mr. Hofer made a motion that the Board accept/approve the following personnel items:

1. **Accept the retirement resignation** of classified employee **Frances Fair** effective January 1, 2019.
2. **Approve a Family Medical Leave** followed by an **unpaid leave of absence** for classified employee **Kathy Metz** for the remainder of the 2018-2019 school year.

3. **Reassign** classified employee Michelle Nagle as a **two hour Educational Assistant** as the office aide at Spring Hill Elementary per the negotiated agreement pending proper licensure effective October 30, 2018.
4. **Reassign** classified employee Melissa Kitchen as **12 month Account Clerk-Payroll/Health Benefits/Workers Compensation/Staff EMIS** per the negotiated agreement pending proper licensure effective February 1, 2019 with training to begin December 5, 2018.
5. **Reassign** classified employee John Hoover as a **two hour Educational Assistant** at Young Elementary per the negotiated agreement pending proper licensure effective November 12, 2018.
6. **Reassign** classified employee Howard Held as an **8 hour Custodian** at Spring Hill Elementary per the negotiated agreement pending proper licensure effective January 1, 2019.
7. **Employ** Amy Hurst as an **Educational Assistant** at Spring Hill Elementary per the negotiated agreement pending proper licensure effective November 12, 2018. This position is in addition to her bus driver position.
8. **Employ** the following as **classified substitutes** per the negotiated agreement pending proper licensure effective the first day assigned:

Dustin Halterman  
Essence Johnson

Theodore Lawrence  
Jessyca Scarpitti

9. **Approve** the following as a **Friday School Monitor** for the 2018-2019 school year at Springfield High School & Junior High at the rate of \$20 per hour:

Brittany Lewis

10. **Approve** the following supplemental contract for the 2018-2019 school year pending proper licensure:

|            |                             |      |
|------------|-----------------------------|------|
| Betty Kern | Schrop Running Club Advisor | 5.0% |
|------------|-----------------------------|------|

Second by Mrs. Marcum. Ayes: Mr. Petry, Mrs. Marcum, Mr. Hofer, Mrs. Dodson, Mr. Hess. Mr. Petry declared the motion passed.

18-152  
Bylaw and  
Policy Approval

Mr. Hofer made a motion that the Board approve the following new, revised, and/or replacement bylaws and policies. (Board members have received copies.)  
Second by Mrs. Marcum. Ayes: Mr. Petry, Mrs. Dodson, Mrs. Marcum, Mr. Hofer, Mr. Hess. Mr. Petry declared the motion passed.

#### Bylaws

0131 Legislative - Revised  
0141.2 Conflict of Interest - Revised  
0164 Notice of Meetings - Revised  
0165.1 Regular Meetings - Revised  
0165.2 Special Meetings – Revised  
0165.3 Recess/Adjournment –Revised

- 0166 Executive Session - Revised
- 0168 Minutes – Revised
- 0169.1 Public Participation at Board Meetings – Revised

**Policies**

- 1240.01 Non-Reemployment of the Superintendent – Revised
- 1422 Nondiscrimination and Equal Employment Opportunity – Revised
- 1541 Termination and Resignation – Revised
- 1662 Anti-Harassment – Revised
- 2111 Parent and Family Engagement – Revised
- 2260 Nondiscrimination and Access to Equal Educational Opportunity – Revised
- 2261 Title I Services – Revised
- 2261.01 Parent and Family Member Participation in Title I Programs – Revised
- 2261.03 District and Social Report Card – New
- 2370.01 Blended Learning – New
- 3122 Nondiscrimination and Equal Employment Opportunity – Revised
- 3140 Termination and Resignation – Revised
- 3362 Anti-Harassment – Revised
- 4122 Nondiscrimination and Equal Employment Opportunity – Revised
- 4140 Termination and Resignation – Revised
- 4162 Drug and Alcohol Testing of CDL License Holders and Other Employees

Who

- Perform Safety Sensitive Functions – Revised
- 4362 Anti-Harassment – Revised
- 5517 Anti-Harassment – Revised
- 5517.02 Sexual Violence – Revised
- 5610 Removal, Suspension, Expulsion and Permanent Exclusion of Students – Revised
- 5610.02 In School Discipline – Revised
- 5610.03 Emergency Removal of Students – Revised
- 5611 Due Process Rights – Revised
- 6325 Procurement – Federal Grants/Funds – Revised
- 6423 Use of Credit Cards – Revised
- 8141 Mandatory Reporting of Misconduct by Licensed Employees – Revised
- 8403 School Resource Officer - New

**18-153**

**Adjournment**

Mr. Hofer made a motion for adjournment. Second by Mr. Hess.  
Ayes: Mrs. Dodson, Mr. Hofer, Mr. Petry, Mr. Hess, Mrs. Marcum.  
Mr. Petry declared the motion passed.

Meeting adjourned at 6:54 P.M.

Certified that the above minutes is a true record of  
proceedings of the Regular Meeting held November 20, 2018.

President

Treasurer