

# Springfield Local Schools Board of Education Regular Meeting

Springfield Administration Building & Preschool Center  
Tuesday, August 20, 2024  
6:00 p.m.

**Present:** Cynthia Frola, Board Member; Donnie Furlong, Board Member; Dave Hofer, Board Member; Parker Mason, Board Member; Miranda Terry, Board Member; Shelley Monachino, Superintendent; Christopher Adams, Treasurer; Mary Meadows, Director of Curriculum; Christina Ziga-Budd, Director of Student Services; Dustin Boswell, Business Manager

## CALL TO ORDER

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6:01 p.m.

## ROLL CALL

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Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## PLEDGE OF ALLEGIANCE

## 24-110 APPROVAL OF MINUTES

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It is recommended that the Board approve the minutes of the regular meeting of July 16, 2024. **(Exhibit 1)**

**Motioned:** Donnie Furlong; **Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-111 PAYMENT OF BILLS (Monthly)

It is recommended that the Board approve payment of bills for the month July of pending audit. **(Exhibit 2)**

**Motioned:** Miranda Terry; **Seconded:** Parker Mason

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-112 PAYMENT OF BILLS (Then & Now)

It is recommended that the Board approve a resolution for payment of bills per ORC Section 5705.41(D). **(Exhibit 3)**

**Motioned:** Dave Hofer; **Seconded:** Parker Mason

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-113 ACCEPTANCE OF FINANCIAL REPORTS

It is recommended that the Board accept the financial reports from the Treasurer for July 2024. **(Exhibit 4, 5 & 6)**

**Motioned:** Miranda Terry; **Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-114 PERSONNEL

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It is recommended that the Board accept/approve the following personnel items.

### **Reduction in Force – Classified**

Approve a reduction of a Building Secretary position at Springfield HS & JH in accordance with the restructuring of the office support staff.

### **Resignation**

Accept the resignation of classified employee, **Melissa Kitchen**, effective August 26, 2024.

### **Resignation**

Accept the resignation of classified employee, **Milena Negovanovic**, effective August 21, 2024.

### **Unpaid Leave of Absence**

Approve an unpaid leave of absence for classified employee, **Patricia Mayo**, to begin once sick leave is exhausted through November 15, 2024.

### **Unpaid Leave of Absence**

Approve an unpaid leave of absence for classified employee, **Julie Davis**, to begin once sick leave is exhausted through the end of the 2024-25 school year.

### **Unpaid Leave of Absence**

Approve an unpaid leave of absence for classified employee, **Laura Pace**, for the 2024-25 school year.

### **Employment**

Employ **Denise Taylor** as an 8-hour custodian at Springfield HS & JH per the negotiated agreement pending proper licensure and pre-employment screenings effective April 22, 2024.

### **Employment**

Reassign **Patricia Alejandro** as a 4-hour custodian at the Springfield HS & JH field house per the negotiated agreement pending proper licensure effective August 5, 2024. (This is in addition to her current position.)

### **Employment**

Employ **Eva Hutchins** as a 100% teacher per the negotiated agreement pending proper licensure and pre-employment screenings effective the 2024-25 school year.

### **Employment**

Employ the following as classified substitutes per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

- **Rebecca Stewart**
- **Terrie Redman**
- **Chuck Poulsen**
- **Arlena Grier**
- **Vera Rodgers**
- **Betty Beatty-Salzwimmer**
- **Ashley Purdie**
- **YaShonta Beckett**
- **Jacob Shaffer**
- **Robert Ketler**

## Employment

Employ the following per the negotiated agreement pending proper licensure and pre-employment screenings effective first day assigned:

- 4.25-hour bus driver Route 24 -- **Rachael Frame**
- 5-hour bus driver Route 21 -- **Melissa Adkins**
- 4.75-hour bus driver Route 25 -- **Kathryn Clark**
- 4.25-hour bus driver Route 13 -- **Ashley Purdie**
- 4-hour standby bus monitor - **Betty Beatty-Salzwimmer**
- 4-hour standby bus monitor - **Katie Ganz**

## Employment

Reassign the following classified employees per the negotiated agreement pending proper licensure effective the 2024-25 school year:

- **Joanna Hanshaw** -- 4 day, 6.75-hour teaching assistant at the Springfield Preschool Center
- **Meredith Williams** -- 4 day, 6.75-hour teaching assistant at the Springfield Preschool Center
- **Rebecca Bittinger** -- 6.75-hour teaching assistant at the Springfield Preschool Center
- **Lisa Allgood** -- 6.75-hour teaching assistant at Spring Hill Elementary
- **Nancy Arends** -- 6.75-hour teaching assistant at Spring Hill Elementary
- **Jenifer Herron** -- 6.75-hour teaching assistant at Spring Hill Elementary
- **Jennifer Fenton** -- 6.75-hour teaching assistant at Schrop Intermediate
- **Rodney Bowen** -- Teaching assistant District wide -- times vary
- **Jeff Allen** -- 5-hour standby bus driver
- **Robin Mitchell** -- 4-hour van driver Route 26
- **Joe Epner** -- 4-hour bus monitor Route 7
- **Regina Goldinger** -- 4-hour routed bus driver Route 20. This is in addition to her midday route.

## Adjustment of Hours

It is recommended that the Board approve adjusting the shift hours for the following positions at Spring Hill Elementary due to staffing needs effective the 2024-25 school year:

- Educational Aides (**Davis, Clark, Simmons**) from 3.0 hours to 2.25 hours
- Cafeteria Employees (**McIntyre, Wheatley, Mitchell**) from 2.5 hours to 2.0 hours

## Athletic Supplemental Contract

Approve an athletic supplemental contract for **Brandon Barnes** as an 8th grade Football Assistant Coach at 4% for the 2024-25 school year per the negotiated agreement pending proper licensure and pre-employment screenings.

## Building Leadership Team

Approve **Kerri (Hoert) Franks** for the 2023-24 Schrop Building Leadership Team per the negotiated agreement.

**Motioned:** Miranda Terry; **Seconded:** Parker Mason

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-115 RESOLUTION PROVIDING COMPLIMENTARY PASSES

It is recommended that the Board approve a resolution regarding complimentary passes and waiving payment of any entry fee to events for the 2024-25 school year. (**Exhibit 7**)

**Motioned:** Donnie Furlong; **Seconded:** Miranda Terry

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-116 STUDENT HANDBOOKS

It is recommended that the Board approve the student handbooks for Springfield HS & JH, Schrop Intermediate, and Spring Hill Elementary for the 2024-25 school year. (**Attachment 1, 2, & 3**)

**Motioned:** Dave Hofer; **Seconded:** Parker Mason

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-117 2024-25 BUS ROUTES

It is recommended that the Board approve the bus routes for the 2024-25 school year and authorize the Superintendent or designee to make changes as necessary during the 2024-25 school year to address enrollment changes and safety issues. (**Exhibit 8**)

**Motioned:** Dave Hofer; **Seconded:** Miranda Terry

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-118 DETERMINATION OF IMPRACTICALITY

It is recommended that the Board approve a resolution declaring transportation to other schools impractical in accordance with Ohio Revised Code Sections 3327.01 and 3327.02; and, therefore, will offer payment in lieu of transportation. (**Exhibit 9**)

**Motioned:** Miranda Terry; **Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-119 OSBA DELEGATE & ALTERNATE DELEGATE

It is necessary to appoint a delegate and alternate to the OSBA Annual Business Meeting in November 2024. **Dave Hofer** is nominated as the delegate, and **Donnie Furlong** is nominated as the alternate.

**Motioned:** Miranda Terry; **Seconded:** Parker Mason

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-120 FIVE YEAR FORECAST UPDATE

It is recommended that the Board approve a five year forecast update. (**Exhibit 10**)

**Motioned:** Dave Hofer; **Seconded:** Donnie Furlong

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## 24-121 POLICY APPROVAL

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(Board Members have received copies.)

### Policies:

- 2623 - Student Assessment and Academic Intervention Services -- revised
- 2623.02 - Third Grade Reading Guarantee -- revised
- 3120.04 - Employment of Substitutes -- revised
- 3140 - Termination and Resignation -- revised
- 4124 - Employment Contract -- revised
- 4140 - Termination and Resignation -- revised
- 4170.01 - Employee Assistance Program (EAP) -- new
- 5310 - Health Services -- revised
- 8600 - Transportation -- revised
- 8600.04 - Bus Driver Certification -- revised
- 8640 - Transportation for Non-Routine Trips -- revised
- 8650 - Transportation by Vehicles Other Than School Buses -- revised
- 8660 - Incidental Transportation of Students by Private Vehicle -- revised

**Motioned:** Miranda Terry; **Seconded:** Dave Hofer

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

## ITEMS WORTHY OF YOUR NOTE

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- August 19 -- Staff First Day -- Convocation 8:00 a.m.
- August 19 -- Spring Hill (grades 1-3) Open House from 4:30-5:30 p.m.
- August 19 -- Schrop Intermediate (grades 4-6) Open House 5:00-6:00 p.m.
- August 21 -- Grades 1-6, 7 & 9 Student First Day
- August 22 -- All Grades 1-12
- August 26 -- Preschool Open House 10:00-11:00 a.m.
- August 26 -- Spring Hill Kindergarten Open House at 1:30 p.m.
- August 27 -- Preschool First Day
- August 27 -- Kindergarten Last Names beginning A-L First Day
- August 28 -- Kindergarten Last Names beginning M-Z First Day
- August 29 -- ALL Kindergarten A-Z Attend Together
- September 2 -- Labor Day - No School
- September 17 -- Next Regular Board of Education Meeting 6 p.m. Springfield Administration & Preschool Center

## 24-122 ADJOURNMENT

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It is recommended that the meeting be adjourned at this time.

7:21 p.m.

**Motioned:** Donnie Furlong; **Seconded:** Parker Mason

Voter	Yes	No	Abstaining
Cynthia Frola, Board Member	X		
Donnie Furlong, Board Member	X		
Dave Hofer, Board Member	X		
Parker Mason, Board Member	X		
Miranda Terry, Board Member	X		

Certified that the above minutes is a true record of the proceedings of the Regular Meeting held August 20, 2024.

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President

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Treasurer